



# ASSOCIATE MEMBERSHIP APPLICATION FORM

**Company Information**

Company \_\_\_\_\_ Acronym \_\_\_\_\_

Address \_\_\_\_\_

Town/City/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Factory Address (if different from office address) \_\_\_\_\_

Town/City/Zip \_\_\_\_\_

Company E-mail \_\_\_\_\_ Website \_\_\_\_\_

Year Established \_\_\_\_\_ Capitalization \_\_\_\_\_

BOI Reg. No. \_\_\_\_\_ PEZA Reg. No. \_\_\_\_\_ DTI Reg. No. \_\_\_\_\_ SEC Reg. No. \_\_\_\_\_

Ownership: / / Private / / Private

/ / Filipino / / Foreign (Nationality) \_\_\_\_\_

/ / Joint Venture (% Interest by Nationality) \_\_\_\_\_

**Parent Company Information**

Company \_\_\_\_\_ Acronym \_\_\_\_\_

City/Country \_\_\_\_\_ Website \_\_\_\_\_

Total Land Area \_\_\_\_\_ Production Floor Area \_\_\_\_\_

Building / / Owned / / Leased

Total No. of Employees \_\_\_\_\_

Regular Employees \_\_\_\_\_ Contractuals \_\_\_\_\_ Top Management \_\_\_\_\_

Expatriates \_\_\_\_\_ Engineers \_\_\_\_\_ Technical Workers \_\_\_\_\_

Administrative Staff \_\_\_\_\_ Direct Labor \_\_\_\_\_ Indirect Labor \_\_\_\_\_

Unionized? / / Yes / / No

If yes, pls. give name of union/federation: \_\_\_\_\_

**SEIPI Membership Dues**

An initial joining fee of P20,000 is required. Annual associate membership dues are based on gross revenues. Please tick off revenue category that corresponds to your company's.

/ / Less than P50 million = P30,000 per year

/ / P50 million to P100 million = P60,000 per year

/ / Above P100 million = P90,000 per year

**Please indicate all categories below that describe your company's products/services:**

- |  |  |
|--|--|
| / / Raw Materials Supplier for Electronics | / / Metal Casting/Stamping                   |
| / / Gold Bonding Wires                     | / / Plastic Molding                          |
| / / Aluminum Wires                         | / / Packaging                                |
| / / Solder Bars                            | / / Tools, Machinery & Equipment Supply      |
| / / Solder Wires                           | / / Testing                                  |
| / / Solvents                               | / / Certification                            |
| / / Acids                                  | / / Waste Management                         |
| / / Other Chemicals                        | / / Power                                    |
| / / Lead Frames                            | / / Water Treatment                          |
| / / Carrier & Cover Tapes                  | / / IT, Software & Computer-related Services |
| / / Moulding Components                    | / / Business Related Services                |
| / / Others _____                           | / / Commercial or Investment Banking         |
| / / Electronic Components Supplie          | / / Construction & Engineering               |
| / / Cleanroom Consumables                  | / / Industrial Park Development              |
| / / Freight Forwarding/Warehousing         | / / Insurance                                |
| / / Industrial Gases                       | / / Others _____                             |



**General Description of Operation/Process**

\_\_\_\_\_  
\_\_\_\_\_

**Do you do Test Operations?** / / Yes / / No

**QS/ISO/Other Certifications Received**

**Principal Raw Materials Used in Operations:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Percentage of Locally Sourced Materials:** \_\_\_\_\_ %

**Licensed as** / / Exporter / / Manufacturer / / Contractor

**Bonded Warehouse** / / Owned / / Common

Location \_\_\_\_\_ Number \_\_\_\_\_ Dated \_\_\_\_\_

**Waste Control/Environmental Facilities** :(please list down)

\_\_\_\_\_  
\_\_\_\_\_

**Total investments in Waste Control/Environmental Facilities** \_\_\_\_\_

**Sales Record**

1996 \_\_\_\_\_ 1997 \_\_\_\_\_ 1998 \_\_\_\_\_ 1999 \_\_\_\_\_ 2000 \_\_\_\_\_

**Projected Sales**

2001 \_\_\_\_\_ 2002 \_\_\_\_\_ 2003 \_\_\_\_\_ 2004 \_\_\_\_\_ 2005 \_\_\_\_\_

**Do you do local sales?** / / Yes / / No

**If yes, how much of your production goes to domestic sales?** \_\_\_\_\_%

**Percentage of service provided to the industry** \_\_\_\_\_ %

**Companies being serviced** \_\_\_\_\_

**Your company's reasons for joining SEIPI:**

- / / Networking Opportunities (SEIPI Activities)
- / / Benchmarking
- / / Industry Conferences/For a
- / / Access to Industry Statistics/Information
- / / Technology Updates
- / / Technical Training & Education
- / / Policy Advocacy
- / / Take advantage of SEIPI Facilities & Programs
- / / Government Lobbying
  - / / Customs Regulations
  - / / Export Controls
  - / / Tax Issues
  - / / Environmental Issues
  - / / Labor Issues



**Give name and title of executive responsible for given functional areas:**

	<b>Name</b>	<b>E-mail Address</b>
Chairman	_____	_____
CEO/President	_____	_____
COO	_____	_____
CFO/Finance	_____	_____
Human Resources	_____	_____
Manufacturing	_____	_____
Engineering	_____	_____
Quality	_____	_____
Public Affairs	_____	_____
Marketing	_____	_____
Purchasing	_____	_____
Accounting	_____	_____
Customs/Shipping	_____	_____
Environment/Safety	_____	_____
IT	_____	_____
R&D	_____	_____
Corporate Dev't.	_____	_____
PR	_____	_____
Communications	_____	_____

**Membership Contract**

Whereby the Applicant agrees that:

**Article 1:**

Membership in SEIPI shall be limited to corporate members (as amended on 15 September 1998).

**Article 2:**

Membership shall be recommended by SEIPI's Membership Committee after evaluation considering the following criteria among others:

1. Willingness to abide by and support the provisions of the "Articles of Incorporation and By-laws;
2. Approval by a vote of majority of the Membership Committee constituting a quorum in either a regular or special meeting;
3. Meets other criteria as approved by the Membership Committee

**Article 3:**

Membership may be lost or terminated by:

1. Failure to pay the membership dues or any approved special assessments within thirty (30) days from written demand by the Treasurer or the Executive Director. The written demand must be approved by the president or chairman before it is sent to the member;
2. Expulsion due to any cause by a vote of two-thirds (2/3) of the entire membership of the Board during a regular or special Board meeting.
3. Voluntary withdrawal by a member upon sixty (60) days prior written notice; but unpaid dues or assessment must be settled first before clearance is issued.

**Article 4:**

Separation of Representative from employment for any reason whatsoever shall automatically disqualify such representative from acting on behalf of the member provided however that each member undertakes to formally inform the SEIPI in writing of such separation within 48 hours from knowledge thereof.

Completed by \_\_\_\_\_ Designation \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Date Submitted \_\_\_\_\_ Signature \_\_\_\_\_